

### Personal Alternates Form

**CHILD'S FULL NAME (First/Last)** \_\_\_\_\_

Keep a copy of this form at home and work. Enter the required names and phone numbers in your cell phone memory for quick access.

The daycare will only release children directly into the custody of parents/guardians **OR** responsible individuals previously designated on the **Child Release Form**. These individuals are referred to as "Alternates" and they have agreed to care for your child under your pre-authorization. Choose family members and/or friends whom your child is comfortable with. The more "Alternate", the better chance your child will be picked up promptly.

**1. In the event of an emergency/disaster where phone service is available, contact an alternate to pick up your child.**

**2. In the event of a major disaster where telephone service is not available, your alternated will know to proceed to the daycare where one of them will pick up your child.**

**ALTERNATES AUTHORIZED TO PICK UP MY CHILD** *(should be 19+ years old and live within walking distance of the daycare):*

Name (s)	Address	Landline Phone (include area code)	Cell Phone (include area code)

I have consented to be an alternate for the families noted below:

Family Name	Child's First Name	Address	Landline Phone (include area code)	Cell Phone (include area code)

**As an alternate, I am:**

- 19+ years of age and within walking distance from the daycare.
- Know that I may be called by you or the daycare to pick up and care for your child in an emergency if you are unable to.
- Know that in the case of a major disaster where telephone/cell service is not available I should proceed to the daycare to pick up your child, understanding that another alternate may have already done so.

When going to pick up a child, remember:

- CHECK YOUR HOME** to ensure it is safe to return with children.
- TAKE** personal identification (ID) so that the daycare staff can identify you as an authorize alternative.
- IF POSSIBLE, WALK; DO NOT DRIVE** to the daycare. Streets may be impassable and need to be kept as clear as possible for emergency response.